



**ILO Forum**

# CERN ILO Forum

- ▶ Juliette Forneris
- ▶ CERN ILO Forum Chair
- ▶ BSBF2018 ILO meeting, 26/02/2018

## Role and statute of the ILO

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- ▶ CERN Financial Rules:

“The term 'Industrial Liaison Officer' (ILO) means a representative of a CERN Member state responsible, inter alia, for ensuring the proper contacts and flow of information between CERN and the firms in the Member State concerned”.

- ▶ ILOs are representatives of their national industry and cannot be CERN staff.
- ▶ They are not considered as Member State delegates unless they have specifically been given that role.
- ▶ Many CERN ILOs are appointed to participate in Finance Committee meetings to advise their delegation regarding contract approvals and purchasing rules and procedures.

## ILO Forum meetings

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- ▶ Started in 2008, meeting once a year. Since 2017, meeting twice a year.
- ▶ No formal pre- or post meetings but often unformal meetings in smaller groups.
- ▶ Since 2017, procedure in place for election of Chair:
  - ▶ Term of office of the Chair: two years, renewable once
  - ▶ Period of 6 months between election of Chair and formal start of the appointment period to insure continuity and flow in the work of the ILO Forum
  - ▶ Vice-Chair appointed by the ILO Forum Chair
- ▶ ILO Chair plans agenda of ILO Forum meeting together with HoP. All ILOs can give input.
- ▶ Agenda can include: report on procurement, presentation of department/sections/projects, discussion of procurement rules, ideas for improvement of industrial return, improvement of supplier database/procurement codes...etc.
- ▶ Chair steers the meeting and HoP participates in the entire meeting. Procurement officers, technical staff can participate as observers/speakers. Head of Industry, Procurement and Knowledge Transfer participates often in meetings (mostly as observer).